



## How do I use my CBS Key?

Keys issued to non-agents will require a CBS (Call Before Showing) code to be entered in their key before accessing a property. The keyholder will need to call the listing agent for the property to obtain the CBS Code.

For ActiveKEYs:

1. Press **on/off** to turn on your ActiveKEY.
2. Scroll to the CALL BEFORE SHOWING option and press **enter**.
3. Type in the CBS code and press **enter**.

Once you've entered the CBS code for a particular KeyBox into your ActiveKEY, follow the standard procedure for releasing the key container.

1. Press **on/off** to turn on your ActiveKEY.
2. Press **enter** at the OBTAIN KEY menu option.
3. Enter your four-digit PIN code and press **enter**. The ActiveKEY will go into search mode, giving you five minutes to access a KeyBox before powering down.
4. Point the top of your ActiveKEY at the iBox. After a few seconds, the key container unlocks. Press up on the bottom of the key container within 30 seconds to remove it from the iBox.

For eKEYs (PDA's & SmartPhones):

1. Open the eKEY application.
2. Select **ENTER CBS CODE** from the eKEY menu.
3. Enter the 7-digit CBS code and select **OK**.

Once your eKEY software is activated with the CBS code for a particular KeyBox, follow the standard procedure for releasing the key container.

1. Open the eKEY application.
2. Select **OBTAIN KEY** from the eKEY menu.
3. Enter your PIN code and select **OK**.
4. Point your PDA's infrared port to the iBox infrared sensor. After a few seconds, the key container unlocks. Press up on the bottom of the key container within 30 seconds to remove it from the iBox.

***For additional questions regarding Supra (GE Security), please contact 1-877-699-6787.***